

THE PARISH CHURCH OF ST STEPHEN, LINDLEY JOB DESCRIPTION FOR ORGANIST & DIRECTOR OF MUSIC

Overview

Lindley is a vibrant suburban village parish situated 2.5 miles from the centre of Huddersfield. The population is c17,000.

The Church

St Stephen's church is a Grade 2 listed building. It has a strong congregation and long standing musical tradition which is at the heart of its liturgy.

Musical Worship at St. Stephens

The normal pattern of Sunday services is

Sung Parish Communion at 10.00a.m. led by a robed choir totalling approximately 10 on an average Sunday.

There is a Deputy Organist, a volunteer organist and one of the choir members also plays the organ.

The Parish Communion service follows Common Worship Order One.

The Organ

St Stephen's had a new organ built by Conachers in 1912 which was refurbished in 2000. The case is of Austrian Oak and has the compass of manuals: CC-C, 61 notes and compass of pedals: CC-F, 30 notes. It has good tonal quality, tubular pneumatic action throughout and is in excellent condition.

JOB DESCRIPTION

- to maintain the choral and music tradition of St Stephen's church and be open to the development of other forms of music and song within the liturgy.
- to train the choir to sing for the regular church services, festivals and occasional special occasions.
- to play for and/or conduct at services on Sundays, Festivals, Remembrance Day, Diocesan and Parish Services and choir practices.
- to play for weddings (approx 12pa), funerals (approx 20pa) and memorial services etc for additional fees listed below.
- to meet with the Vicar monthly to prepare the music list and discuss matters relating to music at St Stephens.
- to recruit child and adult singers and keep in touch with the parents of juniors.
- to work collaboratively with the Deputy Organist and other organists with regard to their contribution to the music at services.
- to be responsible for finding a replacement should you be unable to play.
- to ensure the regular maintenance and tuning of the organ and piano in collaboration with the Vicar and churchwardens.

Person Specification

The following qualities and skills are desirable:

- a high degree of competence in playing the organ and training a choir.
- a desire to work collaboratively.
- a flexibility in playing and choosing a wide range of music.
- an understanding of the liturgy.
- a commitment to the post of Organist & Director of Music.

Accountability

- The Organist and Director of Music is accountable to the Vicar
- The Organist & Director of Music will be formally employed by the Parochial Church Council of St Stephens

Terms and Conditions

- The salary will be £2,600p.a. payable monthly in arrears by Standing order + fees for 2011 and reviewed annually from 1st January.
- Fees for weddings in 2011 are £85 (£170 if videoed) and Funerals & Memorial Services £75. Fees are reviewed annually from 1st January.
- If a wedding or funeral party wish a friend or relative to play the organ, your permission will first be sought and you will receive the standard fee for that service.
- You are entitled to 5 weeks holiday per year in consultation with the Vicar. Holiday should not be taken over the Holy Week, Easter and Christmas periods.
- you may use the organ for private practice whenever the church is not otherwise in use.
- you may use the organ to give lessons, provided the times of those lessons do not impinge upon other usages of the church.
- the appointment has a six month probationary period.
- the appointment is subject to an enhanced Disclosure from the Criminal Records Bureau.
- the organist must work in accordance with the Child Protection Policy of the St Stephen's Lindley.
- a written contract will be issued based on the RSCM model contract.

Please apply in writing to:

The Reverend Rachel Firth
The Vicarage
2 The Clock Tower
Lindley
Huddersfield, HD3 3JB